



सीएसआईआर- भारतीय रासायनिक प्रौद्योगिकी संस्थान
CSIR-Indian Institute of Chemical Technology
आई. एस. ओ. 9001 संगठन (विश्लेषणात्मक परिसंघा हस्त) /ISO 9001 Organization (for Analytical Services)
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद) / (Council of Scientific and Industrial Research)
तारनाका, उप्पल रोड, हैदराबाद. तेलंगाना राज्य, भारत. 500 007.
Tarnaka, Uppal Road, Hyderabad. Telangana, India. 500 007



INVITATION FOR BIDS/NIT

IICT/PUR/RC/DMS/666/ 2018-19

Dated: 30/10/2018

The Director, CSIR-Indian Institute of Chemical Technology, Tarnaka, Uppal Road, Hyderabad- 500 007, Telangana, India, is desirous of entering into an Annual Rate Contract for the year 2018-19, for the **supply of BioChemistry/Immunology Reagents for Pathology Lab to use in ROCHE cobas c 111, ROCHE cobas E411 and ROCHE 9180 Electrolyte analysers** and invites **online bids** only from **Roche manufacturer, their authorised distributors and authorised stockiest/dealers**.

It may be noted that the Rate Contract shall be concluded on a **fixed price basis** which would be valid during the currency of the contract without any firm commitment on our part for assuring any minimum quantum of business.

The Rate Contract shall be valid for a period of one year from the issuance date of letter of award.

Critical dates & other details are, as per the CPPP System generated tender details sheet.

Chapter - I

Terms & Conditions:

I. Eligibility Criteria:

- 1) Only the manufacturer ROCHE, their authorised distributors and dealers can participate in this tender.** The MAF must be enclosed with the technical bid.
- 2) Bidder agrees for Integrity pact- if the same is asked for.
- 3) Bidder is not involved in any transgressions with any other company that may impinge on the anti-corruption principle. (a disclosure is to be made by the bidder in this respect.)
- 4) The Bid validity is as per tender validity.

- 5) The bidder is not debarred.
- 6) The bidder has provided the necessary manufacturer authorisation form.
- 7) The bidder agrees to the terms and conditions of the tender.
- 8) The bidder is not from a country under sanction by United Nation/country which is prohibited by law.

II. Price

- 1) The bidder must furnish an undertaking that the prices mentioned in their pricelist are valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices the same should be notified to us. Alongside, if any special promotional marketing scheme(s) is/are launched, the same must be made available to CSIR-IICT, Hyderabad.
- 2) The bidder should ensure that the prices quoted are **FOR, CSIR-IICT&CCMB Dispensary, Hyderabad**, basis, including its unloading as per the purchase order and inclusive of all taxes and duties. In case of temperature controlled products, necessary precautionary measures shall be taken so as to ensure that the item(s) remain in the specified temperature till its delivery to the end user.
- 3) The prices are fixed during the currency of RC and the In-charge Medical Officer of the institute shall procure the rate contract item(s) through cash or emergency basis in view of any urgently. In such cases, the bidder is not permitted to charge higher prices than the prices approved under the RC. In case if it is found that the bidder is charging lesser prices than the prices agreed under the rate contract, the prices shall be modified suitably without any intimation to the bidder.
- 4) The bidder shall submit of the pricelist along with the Technical bid in PDF Format.
- 5) The Prices shall be valid for a period of one year from the date of entering the Rate Contract.

III. Product Quality

The manufacturer/bidder should give an undertaking stating that the products they are offering are new, unused, and genuine. In case it is found that the product is spurious, the bidder shall be barred from doing any business with CSIR for a period which will be determined by the competent authority. The manufacturer/bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at free of cost.

IV. Delivery

- 1) The ordered items must be delivered at CSIR-IICT unless otherwise specified in the purchase order within a period of 7 (seven) working days from the date of issue of purchase order. Supplies

are normally accepted on all working days from 10:30 AM to 5:00 PM except on Saturday, Sunday and other public holidays.

2) All the perishables/hazardous item(s) shall be opened in the presence of the representative of the bidder and the user.

3) The bidder is at liberty to execute the supply of the ordered material in a staggered manner i.e., maximum of **three** staggered deliveries shall be allowed per purchase order within the delivery schedule. But, in case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so as to ensure to take necessary precautions for their effective use.

4) The expiry period of the supplied medicines/drugs should not be over within the next **twelve month** from the date of supply. Further, in case the medicines remain unused, the vendor shall be asked to replace the same within **four months** from the date of expiry with fresh stock having longer expiry date.

5) A penalty of 5 (five) per cent per week of delay subject to a maximum of 10 (ten) per cent shall be levied in cases where ordered goods are delayed beyond the schedule delivery period.

V. Payment

1) Cent per cent payment for the supply of materials shall be made against delivery after the same are checked and found that the item(s) is/are in order by the In-charge Medical Officer. The bidder has to submit a pre-receipted bill in triplicate duly stamped along with a certificate mentioned below the details of their bank account for this purpose.

The payment being claimed is strictly in terms of the contract and all obligations on the part of the supplier for claiming this payment have been fulfilled as required under the contract.

2) No payment shall be made for part supplies under normal circumstances. CSIR-IICT reserves the right to cancel the purchase order in case part supply is not affected within the reasonable period or reserve the right to recover 10 (ten) per cent of the payment as security to be paid on completion of the contract.

VI. Order amendments: On receipt of the purchase order, the bidder shall check the correctness of the rates and, terms and conditions of the same. In case of any corrections the same should be brought to the notice of the CSIR-IICT for the issue of necessary amendment letter. In case no reply is received from the bidder within **three days** working days after the receipt of the purchase order, no further amendments shall be allowed on the purchase order and the bidder shall have to supply materials as per the order.

VII. Fall Clause

1) The rate contract shall be guided by the fall clause wherein if the rate contract holder reduces its price or sells or even offers to sell the rate contract goods following conditions of sales similar to those of the rate contract to any person or organisation during the currency of the rate contract, the rate contract prices will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and, the rate contract shall be amended accordingly.

2) An undertaking is required to be given by the manufacturer/bidder that the rates offered by them are not more than the rates offered to CGHS/any other Government Hospitals/Institution and the discount offered is not less than the discount offered to any other Government Hospitals/Institution. In case any such discrepancy is noticed they shall refund the difference amount to CSIR-IICT, Hyderabad and also the rate contract is liable for cancellation.

VIII. Discount

1) The bidder shall offer a *fixed discount* applicable on the list price applicable to CGHS, Government Hospitals, etc. in BOQ (price bid). The *discount* must be indicated in the *BOQ (Price Bid)*.

2) **Parallel Rate Contract:** CSIR-IICT reserves the right to conclude more than one rate contract for the same Brand and has the option to re-negotiate the price(s) with the rate contract holder(s).

IX. Evaluation of the bids

1) The evaluation of the bids shall be done by a committee who shall scrutinise all the bids received *vis-a-vis* the requirement of CSIR-IICT & CCMB Dispensary.

2) The bids which are incomplete, and not in conformity with the terms and conditions of the bid, conditional bids, bids without any bid security, shall be rejected as non-responsive without any further evaluation.

3) Bids not supported by the eligibility criteria shall be summarily rejected.

4) All the bids where the maximum discount is offered shall be processed for finalisation of the rate contract.

5) Bidders may be called for discussion before the finalisation of the rate contract.

6) Notwithstanding anything contained above, preference shall be given to the firms registered under "Make In India", provided they furnish necessary documents as per the policies of the Government of India.

X. Purchase Orders under the rate Contract

1) Bidders may note that mere conclusion of rate contract does not guarantee placement of purchase order, rather the orders shall be placed based upon the demand from the users.

2) Purchase Orders placed till the last working day of the rate contract should be honoured and executed under the rate contract without any need for extension of the rate contract.

XI. Bid Security

NIL

XII. The Dispute settlement mechanism/arbitration proceedings shall be concluded as under:

1) If any dispute or difference arises between parties hereto as to the construction, interpretation, effect and implication of any provision of this agreement including the rights or liabilities or any claim or demand of any party against other or in regard to any other matter under these presents but excluding any matters, decisions or determination of which is expressly provided for in this agreement, such disputes or differences shall be referred to an Arbitral Bench consisting of three Arbitrators shall appoint a third Arbitrator who shall be the presiding Arbitrator. A reference to the Arbitration under this clause shall be deemed to be submission within the meaning of the Arbitration and Conciliation Act, 1996, and the rules framed there under for the time being in force. Each party shall bear and pay their own cost of the arbitration proceedings unless the Arbitrators otherwise decide in the Award. The venue of arbitration should be the place from where the contract has been issued.

2) Notwithstanding any reference to arbitration herein,

i) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

ii) the Purchaser shall pay the Supplier any monies due to the Supplier.

Note:

- 1) All the standard formats are scanned and attached for the reference of the bidders.
- 2) Interested bidders, only **manufacturer ROCHE, their authorised distributors and dealers** are hereby requested to submit a quotation.
- 3) The technical bid must have the following documents failing which the bid shall be considered as Non-responsive.
 - a. A certificate agreeing to the terms of the tender.
 - b. Manufacturer's authorisation form.
 - c. Documents pertaining to eligibility certificate.
 - d. A letter addressed to the purchaser stating the details of the dealer who shall supply the goods.
 - e. The dealer should be located in and around Hyderabad.
 - f. Certificate stating that the goods are not available in GeM. If case if the goods are available under GeM, no rate contract shall be concluded.

- g. Certificate as per Clause (VI) of the tender (refer page 3 and 4 for the details).
- h. Price List.

Chapter - II

Technical Specification and Scope of Supply:

Annual Procurement of reagents for Pathology lab

SNo	Parameter /pack size
1	Snap pack for 9180 Electrolyte analyzer (Each)
2	Deproteinizer for Roche 9180 electrolyte analyser (125 ml)
3	Sodium Electrode conditioner for Roche 9180 (125 ml)
4	Alk. Phosphatase for Roche cobas c 111 (4 x 50 tests)
5	ALT/GPT for Roche cobas c 111 (4x 100 Tests)
6	AST/GOT for Roche cobas c 111 (4 x 100 Tests)
7	Bili Total for Roche cobas c 111 (4x 100 Tests)
8	Bilirubin Direct for Roche cobas c 111 (2x 50 Tests)
9	Cholesterol for Roche cobas c 111 (4 x100 Tests)
10	Creatinine Jaffe for Roche cobas c 111 (4 x100 Tests)
11	HDL Cholestrerin for Roche cobas c 111 (2 x 100 Tests)
12	Triglycerides for Roche cobas c 111 (4 x 50 Tests)
13	Uric Acid for Roche cobas c 111 (4 x100 Tests)
14	HbA1c for Roche cobas c 111 (2 x100 Tests)
15	Hemolyzing Reagent for Roche cobas c 111 (8x6.3 ml)
16	CFAS for Roche cobas c 111 (12 x 3 ml)
17	CFAS- lipids for Roche cobas c 111 (3 X 1 ml)
18	Cuvette Segments for Roche cobas c 111 (1680 nos/ pack)
19	Lamp Halogen for Roche cobas C 111
20	Urea liquid for Roche cobas c 111
21	CFAS HbA1c for Roche cobas c111 (3x 1 ml)

22	LDL cholesterol for Roche cobas c 111 (2x 50Tests)
23	Integra Cleaner for Roche cobas c 111 (1 Ltr)
24	Vitamin D total Elecsys Kit for Roche cobas E 411 (100 Test)
25	Vitamin B12 Elecsys Kit for Roche cobas E 411 (100 Test)
26	T3 Elecsys Kit for Roche cobas E 411 (200 Test)
27	T4 Elecsys Kit for Roche cobas E 411 (200 Test)
28	TSH Elecsys Kit for Roche cobas E 411 (200 Test)
29	Total PSA Elecsys Kit for Roche cobas E 411 (100 Test)
30	Vitamin D total Calset for Roche cobas E 411 (4x1 ml)
31	Vitamin B12 Calset for Roche cobas E 411 (4x1 ml)
32	T3 Calset for Roche cobas E 411 (4x1 ml)
33	T4 Calset for Roche cobas E 411 (4x1 ml)
34	TSH Calset for Roche cobas E 411 (4x1 ml)
35	Total PSA Calset for Roche cobas E 411 (4x1 ml)
36	Elecsys sys wash for Roche cobas E 411 (500 ml)
37	Elecsys sys clean for Roche cobas E 411 (5 x 100 ml)
38	Elecsys Procell for Roche cobas E 411 (6x380 ml)
39	Elecsys Cleancell for Roche cobas E 411 (6x380 ml)
40	Elecsys Assay Cups for Roche cobas E 411 (60x 60 Nos)
41	Elecsys Assay Tips for Roche cobas E 411 (30 x 120 Nos)
42	Preci Control Universal for Roche cobas E 411 (4 x 3 ml)
43	Preci Control Varia for Roche cobas E 411 (4 x 3 ml)

1. Quantity of supply depends on the demand from the indenter from time to time.
2. Supply should be made on quarterly basis.
3. Date of expiry of the reagents should be a minimum of 6 months from the date of supply.

Chapter - III

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etender.gov.in/eprocure/app>

I. Registration

- 1) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etender.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address, landline and mobile number(s) as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (DSC), (Class III Certificates with signing key usage) issued by any Certifying Authority recognised by CCA India (e.g. Sify/nCode/eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to its misuse.
- 6) Bidder then logs into the site through the secured login by entering their user ID/password and the password of the DSC/e-Token.

II. Searching for tender documents

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organisation Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organisation Name, Form of Contract, Location, Date, Other keywords etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/E-mail in case of any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

III. Preparation of bids

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bid(s).
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing the size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space”, or “Other Important Documents”, area available to them to upload such documents. These documents may be directly submitted from the “My Space”, area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidder's to ease the uploading process. If the Bidder has uploaded his documents in My Documents space, this does not automatically ensure these Documents being part of the Technical Bid.*

IV. Submission of bids

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid on time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “*offline*”, to pay the tender fee/EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD/Bid Security as per the instructions specified in the tender document and attach a scanned copy of the same in the technical bid of the tender document. The original instrument should be posted/couriered/handed over to the tender issuing authority. In case

the original instrument is not received before the date of opening of the bid, the uploaded bid shall be rejected, whenever applicable.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be *modified* by the bidder, the bid will be *rejected*. Bidders shall fill all the cells which are designated to be filled by them. If any cell is left blank or filled with 0 (zero) then it will be presumed that no discount is offered on price list.

The online system generates the comparative chart from the BOQ uploaded by the bidders. If the Bidder makes any mistake in the Sheet Name or any of the values, then the system will not be able to read the data from the BOQ uploaded and hence may get missed out from the Comparative Chart. The Purchaser may take a decision to accept or reject the same depending on the nature of mistake and regenerate the Comparative Chart manually and upload this comparative chart along with the Financial Summary which can be seen by the general public.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referring the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorised persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorised bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorised bid openers.

9) Upon the successful and timely submission of bids i.e., after Clicking "Freeze Bid Submission", in the portal, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) Kindly, add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

11) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an *entry pass* for any bid opening meetings.

V. Assistance to the bidders

1) Any queries pertaining to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries pertaining to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

3) Tenderers are advised to follow the instructions provided in the Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://etender.gov.in/eprocure/app>.

4) Tender Documents may be downloaded from Central Public Procurement Portal <https://www.etenders.gov.in>. Aspiring Bidder's who have not enrolled/registered in e-procurement should enrol/register before participating through the website <https://www.etenders.gov.in>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

5) Tenderers can access tender documents on the website (for searching in the NIC site <https://www.etenders.gov.in>, kindly go to Tender Search option, select tender type and select 'Council of Scientific and Industrial Research', in organisation tab and select IICT-Hyderabad - CSIR in department type. Thereafter, Click on "Search", button to view all CSIR-IICT, Hyderabad tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <https://www.etenders.gov.in> as per the schedule given in the next page.

6) As an alternative, the bidding documents can be downloaded directly from our website www.iictindia.org at free of cost. Manual bids will *not* be accepted. All bids both Technical and Financial should be submitted in the E-procurement portal at <https://www.etenders.gov.in> only.

Chapter - IV

STANDARD FORMS

Bidder Information Form

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of _____ pages

01.	Bidder's Legal Name [insert bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended country of registration]
04.	Bidder's Year of Registration: [insert bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration]
06.	Bidder's authorised representative information Name: [insert authorised representative's name] Address: [insert authorised representative's address] Telephone/Fax numbers: [insert authorised representative's telephone/fax numbers] Email Address: [insert authorised representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder _____

Name _____

Business Address _____

Manufacturer's Authorisation Form

[The Bidder shall ensure that the Manufacturer shall fill in this form in accordance with the instructions indicated. This letter of authorisation should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer].

Date: *[insert date (as day, month and year) of bid submission]*

Tender No.: *[insert number from invitation for bids]*

To: *[insert complete name and address of purchaser]*

WHEREAS

We *[insert complete name of manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorise *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorised representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorised representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorised to sign this authorisation on behalf of: *[insert complete name of bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

The technical and commercial deviations should be indicated separately.

✓ If the bidder fails to enclose the compliance statement, his bid is likely to be rejected.

Place:

Date:

Signature and seal of the Manufacturer/Bidder

NOTE:

1) Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

Eligibility Certificate

This is to certify that we are not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased and further we hereby declare that, we meet all the eligibility criteria mentioned in the tender document and hence eligible for this Invitation of Bids/Tender No. _____ dated _____. We agree that our bid shall be rejected if anything contrary to the above is noticed at any stage while procuring the material under consideration.

Authorised Signatory

Name: _____

Designation: _____

Bid-Securing Declaration

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We, accept that I/We may be disqualified from bidding for any contract with you for a period of *one year* from the date of notification, if I am/we are in a breach of any obligation(s) under the bid conditions, because I/We,

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I /We is/are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorised to sign the bid for an on behalf of: (insert complete name of the bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Price Bid Format

As per BoQ.

Check List: Duly filled check list to be submitted along with the technical bid.

Sl. No.	Requirement of Tender	Compliance	Document Submitted
1.	Documents regarding the eligibility criteria	Yes/No	Yes/NA
2.	Tender Acceptance	Yes/No	Yes/NA
3.	Bidder Information Form	Yes/No	Yes/NA
4.	Certificate as per clause (VI) of the tender.	Yes/No	Yes/NA
5.	Certificate that the rates charged are lowest and you have not sold this item(s) at lesser price than the quoted price to any organisation.	Yes/No	Yes/NA
6.	Certified copy of the agency agreement between the principal and the agent. Manufacturers Authorisation Form (MAF)	Yes/No	Yes/NA

Controller of Stores & Purchase

दुरभाष/Tel: +91-40-27193228, 27193111;

ईमेल/ Email: csiriictyhd@csiriict.in; cosp@iict.res.in वेबसाईट/website:www.iictindia.org